

INFORMATION REQUEST

READ INSTRUCTIONS CAREFULLY

A. NAME AND PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

Debtor name: Searchers must provide 2 Organization or 2 Individual names as 2 search logics will now be utilized to produce search results. Enter only one Organization or Individual Debtor's exact legal name in item #1a or #2a. The names in either #1a or #2a will be searched against UCC lien records using UCC Revised Article 9 Standard Search logic. Searchers must also enter one Organization or Individual Debtor's name in #1b or #2b. The Organization name in #1b may be an abbreviated name or the same name entered in #1a. An Individual name may be an abbreviated, nickname or the same name as entered in #2a. The names in #1b or #2b will be searched against non-UCC liens: tax liens, statutory liens, judgments and Agricultural Production Input Liens and any other miscellaneous lien that may exist in the filing office records, using a non-standard wildcard search logic. PLEASE READ INSTRUCTIONS CAREFULLY ON REVERSE OF FORM.

Provide exact legal name of Debtor for UCC Revised Article 9 Search

1a. Organization's Name

AND

You may provide abbreviated name (see instructions on reverse of form) or same name of Debtor for NON-UCC wildcard Search.

1b. Organization's Name

OR

Provide exact legal name of Debtor for UCC Revised Article 9 Search.

2a. Individual's Last Name

First Name

Middle Name

Suffix

AND

You may provide nickname, abbreviated name (see instructions on reverse of form) or same name of Debtor for NON-UCC wildcard Search.

2b. Individual's Last Name

First Name

Middle Name

Suffix

3. INFORMATION OPTIONS relating to UCC filings and other notices on file in the filing office that include as a Debtor name the name identified in item 1 or 2:

3a. ☐ UCC SEARCH REPORT

☐ **CERTIFIED** (Optional - Additional fee of \$10.00)

Please furnish a report listing all presently effective financing statements, related subsequent filings, and other notices showing the date and time of filing and the name and address of each Secured Party named therein.

3b. ☐ COPY REQUEST

☐ **CERTIFIED** (Optional - Additional fee of \$10.00)

Please furnish exact copies of each page of the financing statements, related subsequent filings, and other notices (including all attachment pages) listed on the requested search report.

3c. ☐ SPECIFIED COPIES ONLY

☐ **CERTIFIED** (Optional - Additional fee of \$10.00)

Please furnish exact copies of each page of the financing statements, related subsequent filings or other notices (including all attachments) that are identified below by document number. Under category Type of Document & Additional Identifying Information, please indicate if the Filing is a UCC, EFS, or Other (Statutory Lien, Mortgage, etc..)

Document Number	Date Document Filed (if required)	Type of Document and Additional Identifying Information (if required)

4. ☐ **EFS (Farm Product Filings) SEARCH REPORT. PROVIDE DEBTOR NAME IN 1A OR 2A ONLY.**

Please furnish a report listing all presently active EFS Filings, related subsequent filings, and other notices showing the date and time of filing and the name and address of each Secured Party named therein.

5. MAIL INSTRUCTIONS (Check only ONE option):

4a. ☐ Regular Mail return: send to address shown in box B above

4b. ☐ Fed Ex or other Courier Service: Requester must provide filing office with Airbill containing all account # and mailing information.

4c. ☐ Fax to the following fax number (_____) _____, Attn.: _____

4d. ☐ Pick Up: Please call the following telephone number when the Search or Copy Request is ready: (_____) _____, Attn.: _____

Instructions for National Information Request (Form UCC11)

Please type or laser-print this form. Be sure it is completely legible. Read all Instructions. Follow Instructions completely. Fill in form very carefully; mistakes may have important legal consequences. If you have questions, consult your attorney. Filing office cannot give legal advice.

Do not insert anything in the open space in the upper portion of this form; it is reserved for filing office use. When properly completed, send form with required fee, or Charge Account number, to filing office. Filing office may offer additional information options. Contact filing office to obtain additional information options.

- A. To assist filing officers that might wish to communicate with requestor, may provide information in item A. This item is optional.
- B. Enter name and address of the requestor in item B. This item is **NOT** optional.
1. **Debtor name:** Searchers must provide 2 Organization or 2 Individual names as 2 search logics will now be utilized to produce search results. Enter only one Organization or Individual Debtor's exact legal name in item #1a or #2a (see below). The names in either #1a or #2a will be searched against UCC lien records using UCC Revised Article 9 Standard Search logic. Searchers must also enter one Organization or Individual Debtor's name in #1b or #2b. The Organization name in #1b may be an abbreviated name or the same name entered in #1a (see below). The names in #1b or #2b will be searched against non-UCC liens: tax liens, statutory liens, judgments and Agricultural Production Input Liens and any other miscellaneous lien that may exist in the filing office records, using a non-standard wildcard search logic.
- 1a. UCC Organization Debtor. "Organization" means an entity having a legal identity separate from its owner. A partnership is an organization; a sole proprietorship is not an organization, even if it does business under a trade name. If Debtor is a partnership, enter exact full legal name if partnership; you need not enter names of partners as additional Debtors. If Debtor is a registered organization (e.g., corporation, limited partnership, limited liability company), it is advisable to examine Debtor's current filed charter documents to determine Debtor's correct name, organization type, and jurisdiction of organization.
- 2a. UCC Individual Debtor. "Individual" means a natural person; this includes a sole proprietorship, whether or not operating under a trade name. Don't use prefixes (Mr., Mrs., Ms.). Use suffix box only for titles of lineage (Jr., Sr., III) and not for other suffixes or titles (e.g., M.D.). Use married woman's personal name (Mary Smith, not Mrs. John Smith). Enter individual Debtor's family name (surname) in Last Name box, first given name in First Name box, and all additional given names in Middle Name box.
- 1a & 2a. UCC Revised Article 9 Search for both organization and individual Debtors: Use Debtor's exact legal name. Don't use Debtor's trade name, DBA, AKA, FKA, Division name, etc. in place of or combined with Debtor's legal name; You may add such other names as additional Debtors if you wish (but this is neither required nor recommended.)
- 1b & 2b. Non-UCC Wildcard Search for both organization and individual Debtors: You may use abbreviated version of names (XYZ Lawn in lieu of XYZ Lawn & Landscape); substitute words for punctuation or vice versa (example: 'and' for '&', '&' for 'and'); omit corporate endings (example: Main Street in lieu of Main Street Incorporated); abbreviations (example: mfg for manufacturing); etc.
3. **Information options** relating to UCC filings and other notices on file in the filing office that include as a Debtor name the name identified in item 1 or 2. Please note that it is permissible to select an option in 3a and also check an option in 3b. Check the "CERTIFIED (optional)" box appropriately in items 3a, 3b, or 3c. **NOTE:** *There is an additional \$10.00 fee for Certified.*
- 3c. Complete item 3c if you are ordering only copies of specific records by document number.
4. Some filing offices offer service options in addition to those offered in item 3. These may be shown on the face of this form or may otherwise be publicized by the particular filing office. In Nebraska the UCC 11 Search form may be used to search EFS filings under Chapter 52-1301. Please provide only an organizational debtor name in box 1A OR an individual debtor name in 2A.
5. **Delivery Instructions:** Unless otherwise instructed, filing office will mail information to the name and address in item B. If information will be picked up from the filing office, check the "Pick Up" box and include your telephone number and name of contact person. For Fax response, check applicable box and include Fax number and name of contact person. If requesting delivery service, provide delivery service's name and requestor's account number to bill for delivery charge. Filing office will not deliver by delivery service unless prepaid airbill or account number for billing is provided.